



29th April 26

Exhibitor Information Pack 2026

on Wednesday 29th April 2026, 10:00 - 15:00
at Sandown Park Racecourse, Portsmouth Road
Esher, Surrey, KT10 9AJ





Dear Exhibitor,

Thank you for being a part of the Surrey Business Expo 2026. We are delighted to welcome you to this fantastic event, taking place on Wednesday 29th April at Sandown Park Racecourse, Esher.

Inside this pack, you'll find all the essential information you need to prepare for the day. This includes setup times, stand details, the event programme, and a handy checklist to help you stay on top of all required documentation. We've also included a helpful FAQ section to make planning as straightforward as possible. If you have any further questions, please don't hesitate to get in touch at info@businessinsurrey.co.uk

To help us ensure a smooth and secure event, we kindly ask that you complete the Exhibitor Information Form no later than Wednesday 22nd April 2026. You can access the form here:

[Online Exhibitor Information Form](#)

Please take time to read through this Exhibitor Information Pack carefully and confirm that all necessary paperwork has been completed.

We look forward to welcoming you to the BiS Spring Expo 2026 and to an exciting and successful day for all.

Kind regards,

Paul, Steve, Paul and Hannah

For more information and to explore the industries participating, visit

www.businessinsurrey.co.uk



EXHIBITOR STAND INFORMATION



Stand Size

The standard exhibitor stand area is 2m x 2m. & Premium stands are 4m x 2m. ** Business start-up pitches are 1m X 2m.

Please Note: No Shell Scheme will be present at this expo.

Stand Furniture

Each stand will be equipped with a trestle table. Please note that tablecloths are NOT provided. If you do not require a table, it can be removed on the day — just let our team know when you arrive.

Stand Power

If you require power this will be at a cost of £77.50 + VAT per socket. Please book your power requirements by Wednesday 22nd April 2026. Please complete the power booking form in this pack.

Stand WiFi

Wifi is available at Sandown Park Racecourse and you will be given the login details in your event welcome pack on set up day.

Refreshments

Refreshments are available to purchase from the on-site café at Sandown Park Racecourse, offering hot and cold drinks, snacks, and light meals. Exhibitors and visitors can also enjoy seating areas in our Networking Area.

For more information and to explore the exhibitors participating, visit

www.businessinsurrey.co.uk



EXHIBITOR PROGRAMME



Exhibitor Setup

Wednesday 29th April 2026

07:00 to 09:00

Please ensure you are set up by 09:00 to ensure smooth running of the Expo.

Networking Area

Wednesday 8th Oct 2025

07.00 - 15:00

Location: Located in the main Arena on the ground floor.

Networking

Networking is a key part of the BiS Expo, giving exhibitors the chance to connect, share ideas, and build valuable partnerships. Meeting fellow exhibitors can open new opportunities and strengthen collaborations.

Exhibitor Lunch

Please note this event will not be pausing for a lunch break, therefore we ask that you ensure your stand is manned at all times. Refreshments can be purchased from the Cafe on the ground floor at Sandown Park Racecourse. They offer an array of cold and hot options as well as light refreshments.

Pack Down

Event Closes: 15:00

Pack Down From: 15:00

Departure by 18:00

NB. No early pack down is permitted.

For more information and to explore the exhibitors participating, visit

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EXHIBITOR EVENT LOCATION



Sandown Park Racecourse is located in Esher, Surrey. Just off the A3 and close to Junction 10 of the M25, the venue is a short drive from Esher train station and easily accessible from across the South East.

Address

Sandown Park Racecourse
Portsmouth Road
Esher, Surrey, KT10 9AJ

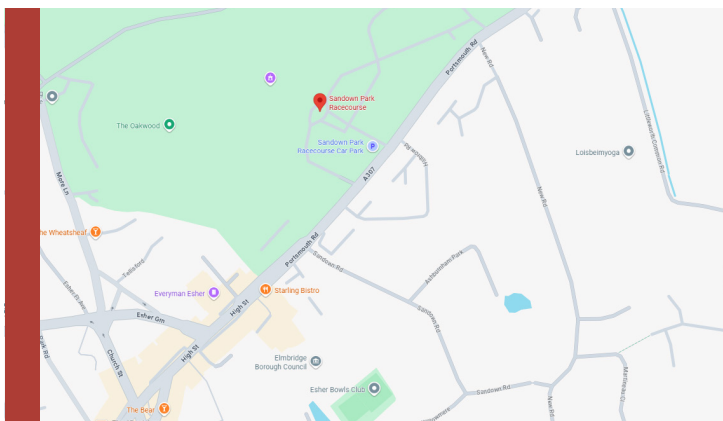
Directions

Sandown Park Racecourse is located in Esher, Surrey, with easy access from the M25 and A3.

By Car: Easily accessible from the M25 (Junction 10) and the A3. Follow signs to Esher and Sandown Park Racecourse. Ample on-site parking is available. For sat nav, please use postcode KT10 9AJ.

By Train: The nearest mainline station is Esher, which is approximately a 10–15 minute walk from the venue, or a short taxi ride.

By Taxi: Local taxi services are available from Esher station, with journeys taking around 5 minutes.



For more information and to explore the exhibitors participating, visit

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Please read through our parking instructions prior to arriving on-site. On arrival you will be greeted by Event Staff who will guide you to your unloading point.

Site Traffic Rules

Vehicles entering Sandown Park Racecourse must conform to speed limits (5mph) and road signs.

Do not park on double yellow lines or hatched areas.

Do not park on pavements or pedestrian walkways as this may obstruct pedestrians.

Slow down when approaching junctions, narrow roadways and in areas of congestion.

Avoid obstructing points of access or exit.

If a vehicle pass is issued always display the pass in the windscreen.

A queuing system for loading/unloading will be in operation on occasions.

Adhere to times allocated for loading/unloading given to you by the organisers.

Sandown Park Racecourse will not allow access without the permission of the Event Organisers.

Exhibitor parking is on the Grandstand Apron, once the event is open the barrier will come down. There is NO vehicle movement during open times of the event.

All pedestrians please be aware of vehicles loading and unloading and moving/reversing vehicles including forklifts.

Vehicles parked in unauthorised areas may be removed by Sandown Park Racecourse.

Never block/park in front of fire escape doors.

EXHIBITOR CAR PARKING

For more information and to explore the exhibitors participating, visit www.businessinsurrey.co.uk



EXHIBITOR CAR PARKS

For more information and to explore the exhibitors participating, visit www.businessinsurrey.co.uk





EXHIBITOR LISTING

Stand No. Exhibitor

- 2 – Mandolay Hotel
- 4 – Oakleaf
- 6 – Get Ahead
- 12 – Superstar FD
- 14 – AMT Marketing Limited
- 16 – The Jockey Club
- 18 – MCR Pathways
- 20 – Nordic Room
- 26 – Roma Scar Floor Studio
- 28 – Eikon Charity
- 30 – P B S Group
- 32 – Vocalised
- 34 – Aspire Cleaning Services Ltd
- 36 – The Whiteley Homes Trust
- 38 – The Prostate Project
- 42 – PTH
- 46 – Bellcom Communications Ltd
- 48 – Branston Adams
- 52 – The Departure Lounge
- 56 – Modern Classic Digital
- 58 – Gordons Partnership
- 60 – Equestrian R Infinity Limited
- 62 – WPA Healthcare Practice
- 64 – Avery Care Homes
- 66 – HR Dept – Sandra Porter HR
- 68 – Studio Anquet
- 71 – Dyno-Rod
- 72 – Ben Barnett Creative Ltd
- 73 – Hartsfield Manor
- 74 – High Peak Dog Training
- 76 – Healthy Home & Office
- 78 – Crate Jacobs
- 80 – Challengers
- 82 – Bespoke IT Solutions
- 86 – Couchman Hanson Solicitors
- 88 – Young Epilepsy
- 90 – Travel Counsellors
- 92 – The Protection Specialist
- 94 – KJ Smith Solicitors
- 96 – Kelly's Storage
- 100 – 5D Net Zero
- 102 – Community Matters Partnership

Exhibitor Listing updated as of 05.04.2026

For more information and to explore the exhibitors participating, visit

www.businessinsurrey.co.uk



EXHIBITOR LISTING



Stand No. Exhibitor

104 – Holly's Heroes
110 – Hogs Back Brewery
112 – H2i Insurance Brokers
112 – Love Green Properties
116 – Guildford Harbour Hotel
120 – Momentum Children's Charity
122 – Arcom IT
130 – CmdShiftR
132 – Conquest Social Media
134 – Ramsay Health Care UK
136 – Holiday Inn Guildford – Sutton
140 – Holiday Inn Shepperton – Abingdon
142 – Community Matters Partnership
148 – Square Daisy
156 – BusinessSurrey
162 – Ribbons Network
164 – MaxAd Recruitment
168 – Surrey Chambers of Commerce
170 – BEM Consultancy

175 – SURREY HILLS AREA

Surrey Hills
Gigabit IQ
De Vere Estate Horsley
Interpretation Solutions
Mandira's Kitchen
Metro Bank
Soulspace at The Boathouse
Lavender Catering

190 – LINKEDIN LOCAL AREA

LinkedIn Local
Lost Vegas
Investec Capital Solutions
Utility Warehouse
Travel Counsellors – Gina Wiles
GILBRO Support
Rathbones

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EXHIBITOR LISTING

Stand No. Exhibitor

206 – CONNECT SOUTH & SURREY EVENT PROFESSIONALS AREA

Connect South
Surrey Event Professionals
Chris Mann Photography
Murphy Consulting
Sales Geek

212 – FSB AREA

FSB
Optimum EV Solutions Limited
Innovationin
Timeless
Southern UK Communications Limited
R&J Global Wellness
Dungate Consultancy
Business Hub Central

214 – EDUCATION & SKILLS AREA

Activate Learning

220 – CAREERS ZONE

Careers Hub
Connect to Work

B – Computer Care Ltd

C – Bauer Media

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NETWORKING HALL



Networking Hall Includes:

BNI Guildford

Business Buzz

Business Connexions

Care Networking

Connect Surrey

Corporate Escape Club

Get Connected

LinkedIn Local – Guildford

Ribbons Networking

Signal Borden

Social Networking Club

Surrey Charity Network

Surrey Event Professionals

Surrey Woman's Entrepreneurship Network

That Friday Feeling

Zoco Networking

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Exhibitor Listing updated as of 05.04.2026





SANDOWN PARK

APRIL 29 2026

EXPO FLOORPLAN



EXHIBITOR FLOORPLAN

For more information and to explore the exhibitors participating, visit www.businessinsurrey.co.uk



BIS EXPO

NETWORKING ZONE



We've created dedicated spaces across the Expo designed to make connecting with others easy, natural, and genuinely enjoyable.

The Coffee & Networking Zone is the perfect place to step away from your stand, grab a coffee, and have more relaxed, informal conversations. Whether you're catching up with existing contacts or meeting someone new, this space is designed for those valuable in-between moments where real relationships are built.

Alongside this, our Speed Networking Areas offer a more structured way to meet a high volume of people in a short space of time. These sessions are fast-paced, focused, and a great way to introduce yourself to a wide range of businesses you may not otherwise cross paths with.

Together, these spaces create a balance of planned connection and organic conversation — giving you multiple ways to network throughout the day.

Networking is one of the biggest benefits of the Expo, and a little preparation goes a long way.

Bring plenty of business cards, have a clear idea of what you'd like to promote, and prepare a short introduction that explains who you are and what you do. When meeting others, focus on listening as much as talking — genuine conversations often lead to the best opportunities.

After the event, follow up promptly with the people you meet to turn those conversations into lasting business relationships.

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EXHIBITOR FAQs



Is furniture included with the stand?

Yes, each stand will have a trestle table. Please note that tablecloths are NOT provided. If you do not require a table, it can be removed on the day.

What are the size specifications of stands?

Each stand will be an area of 2m in width by 2m in depth or 4m in width x 2m in depth. Please note there will be no sides or back to your stand.

Are there height restrictions?

We ask that stand do not exceed 2.4m in height.

Can I stick items to the walls?

No, all visual material must be stand alone. Stands will have no backdrop therefore we suggest bringing roller banners, pop up displays etc

Can I use the venue power sockets?

No, you must use the sockets provided on your stand by our power contractors. Please ensure you have booked your power. Please note, it is up to the exhibitor to ensure their electrical items are PAT tested and safe.

Can we have wired internet on the stand?

No, free WiFi available throughout the venue.

How many people can you have on a stand?

There is no limit based on the stand size but we recommend a min of two & max 5 per stand.

Is parking free on the day?

Yes, there is on-site parking which is free all day.

Is there food & refreshments at the event?

Yes, available to purchase throughout the day from the on-site café offering a range of hot and cold drinks, snacks, and light meals.

For more information and to explore the exhibitors participating, visit

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EXHIBITOR CHECKLIST



This checklist is your guide, please ensure that all items are completed. If you require any support or further information please email:

info@businessinsurrey.co.uk

1. Exhibitor info form

Complete the Exhibitor Information form by Wednesday 22nd April 2026
[Click here to complete.](#)

2. Public Liability Insurance

All exhibitors MUST supply a copy of your Public Liability Insurance. You can upload this on your [Exhibitor Information Form](#).

3. Risk Assessment

All exhibitors MUST send a copy of their Method Statement and Risk Assessment for their exhibition stand. You can upload this on your [Exhibitor Information Form](#).

4. Set Up & Pack Down

All exhibitors MUST be set up by 09:00 on the morning of the event and MUST not pack down before 15:00.

5. Power Booking

If you require power this must be booked directly with the electrician. Please complete the Power form included on the Exhibitor Information Form.

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